

**Mary's River Estates Road District Meeting**  
**Date: May 11, 2023** Zoom meeting hosted Debbie

Approved June 8,2023

Meeting will be recorded for the purpose of note taking by secretary. Recording will be kept for one year on personal computer and approved written minutes will be kept on website indefinitely.

**Attendees:** Debbie Jackson (treasurer) Sandy Chapman: (secretary), James Roush, Yvette Spitz, Kevin Cornelius, Val Bach

**Call to order:** 7:06 PM by Debbie, Treasurer

**Additions/Deletions to agenda:** None

**Review RD minutes:** For the MRERD monthly meeting minutes of April 13, 2023: Debbie has corrections for the financial statements with wording changes to have the ... be changed to "NET INCOME" And changes to the statement when we would need to address the issue of paying for a review per new Oregon Review/Audit thresholds to FY 24-25 budget year (from '23 budget year). Yvette has a correction/statement (after sending an email to Commissioners Joe and Sandy. She forgot to include Debbie.) Sandy informs Debbie the email was just received today, the day of the meeting. Yvette asks that if quotes are to be put into the minutes, she would want not a selective choice of quote. Others in the past have been more drastic than her statement. Yvette: feels there have been more than that in past meetings and never been quoted and she request from the commissioners that we follow the rules that have been done in other meetings that a quote not be included like that or all quotes be included. Debbie's thinks it was a legal matter, but gives a suggestion of rephrasing to say Yvette is considering lawsuit if we have a live feed, and take the rest of the quotes out. She still wants to think about it.

Sandy says it was a drastic statement and a legal assault. She wants to talk the situation over with SDAO and find out what they say on the matter. [Debbie makes motion for Sandy to consult with SDAO.](#) The minutes for the April 13, 2023 meeting remain unapproved at this time.

**Mail and Financials:** No mail or email

Report by Debbie, Treasurer

**Financial:**

Debbie screenshared:

1) MRERD Income/Expenses by Category YTD: 07/01/2022 through 05/08/2023

**INCOME:**

Interest Inc	\$	3,069.03
Other Income	\$	18.10
Taxes	\$	122,270.04
<b>TOTAL INCOME</b>	<b>\$</b>	<b>125,357.17</b>

**TOTAL EXPENSES**      **\$ 29,861.37**

**NET INCOME**              **\$ 95,495.80**

**Account Balances as of:** 05/08/2023

Citizens Bank Balance	\$	1,455.19
LGIP Balance	\$	<u>172,227.51</u>
<b>Total Bank Accounts</b>	<b>\$</b>	<b><u>173,682.70</u></b>

MRERD Transaction report 04/09/2023 through 05/08/2023

**BILLS**

CPI	\$	(17.41)
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INCOME	Taxes received	\$	379.96
	Interest	\$	<u>528.86</u>

**\$ 908.82**

**OVERALL TOTAL** **\$ 891.41**

**Review of Action Items:**

**Budget Committee Report:**

The budget committee needs to act on the budget meeting minutes to approve them. The preliminary and budget meeting minutes will be brought to the next budget meeting on May 15 for approval. For the budget meeting the report is that we do not know what the costs for the road projects are until we ask people. Val and TR developed an RFP, reviewed by Sandy and Joe. It was sent out to 3 companies. We got 1 response back. Debbie is wondering if we sent an RFP to the company that did the repair on MRE hill, Pavco. **Action item:** Sandy will check out if Pavco does any chip sealing and if so, contact TR for him to send them and RFP.

Val has a request that we go to the survey companies that did the surveys in the area to get the cost of filing the surveys for legal backup for future projects. If filed, MRERD will then have the data registered and will not have to go back and redo the surveys again and again as this has already happened. **Debbie makes motion for Val to talk with the survey companies involved, being Cole survey and K&D. Sandy seconds, Motion is approved.** Kevin asks if wooden stakes are set in the ground with a survey and could steel pins be placed? James gives his understanding in the use of steel pins saying as it was explained to him, that if they are steel then the county considers them a "monument". The engineer firm has to record it with the county. And that would explain why wooden stakes were used with surveys if they were not being recorded. Yvette says that is correct and if one is removed then it becomes a legal manner. **Action item:** Val will contact the survey/engineers companies for the costs of filing the surveys previously done in the past few years.

**Ditch digging report: Adam May**

Sandy went out and explored the ditches and culverts on Daisy and all of MRE. A report of the problem areas was written up and sent to Commissioners Joe and Debbie and to Adam May with CutawayInc. Adam said that a new estimate needed to be generated with the requested work. He wants to meet and discuss the project. So far, no contact has been received to set up a meeting. **Action item:** Sandy will contact Adam May to clarify a meeting time. Concerns that there is so much brush, blackberry vines trees and larger vegetation growing that just cutting it back every year doesn't help the problem everything just grows thicker. Question to James if there is a standard size of culverts for under driveway? Yes, now, but not in the past. Sandy found 3 different types of culverts in the MRE cement, metal and plastic in her research of the conditions.

Discussion that using a spray would be beneficial and things would die back and not need to be dug out. It was brought up that the recommended practices in Benton County around 2013, they would use spray on problem growth areas combined with ditch cleaning for their maintenance. In extreme places they would use rock. Other things to be done if there is a problem with spraying would be to dig out the ditches and line it with road fabric, non-permeable fabric and put 3-inch rock over that.

**Roadside brush /limbing, report from Assistant Fire Chief:**

Sandy to go on a drive around with Assistant Chief Rich Saalsaa on Friday May 12 to look at what needs to be trimmed back and or cut down for the fire department to safely drive the roads. He did say there is not a “do not save” list that the fire department has that tells them we will not try to save the house in the event of fire. They do come out to give people recommendations for needed clearances and access to homes, but it is up to individuals to act on the recommendations and the fire department does not back out to check on anything. If you want them to come back out after doing any recommendations, they need to be called.

**Road conditions reporting:**

Joe sent out agenda with links for road conditions, but Joe not at meeting to discuss what he researched.

**Open Forum:**

Sandy asks James if he is going to shoot the grade on Iris concerning the potholes and grading to check out low spots and what needs to be done. James says he can get it done for the road district.

**Meeting adjourned:** 7:58 PM by Debbie