

## Mary's River Estates Road District Meeting

Date: January 8, 2026 via ZOOM meeting

Meeting will be recorded for the purpose of note taking by secretary. Recording will be kept for one year on personal computer and approved written minutes will be kept on website indefinitely.

**Attendees:** Rick Veronen (sworn in President), Sandy Chapman (Secretary), (Debbie Jackson (Treasurer), Community members: None present

**Call to order:** 7:01 PM by Debbie

**Additions/Deletions to agenda:** Banking Duties

**Review of minutes/approval:** December 11, 2025 Monthly Meeting Minutes. After discussion on the explanation of changes requested by Rick, [Debbie makes motion to accept the minutes as corrected.](#) [Sandy seconds the motion.](#) [Debbie: All in favor?](#) [Debbie and Sandy agree, minutes approved.](#)

**Oath of Office for new MRERD Commissioner/President (if Benton Co, Commissioners have met and approved position):** Debbie: Benton County Commissioners sent their order for approval of appointment of Rick Veronen for Commissioner; President position. Rick recites the Oath



BLANK OATH.doc

of Office. Rick will e-sign the document and Sandy will e-sign as witness. Rick, as new President, is asked to run the meeting.

**Financial Report and Mail:** Mail: Debbie reports on Christmas card received from Rouch Construction. Billing from CPI. Citizen Bank billing for \$30 for safe deposit box. Debbie received her new debit card from Citizens Bank. \$130.402 billing from Benton Co. for reinstalling downed speed sign on MRE. Refund checks of \$12.88 from CPI for portion of 1993 and 1994 capitol patronage refunds for the light bill at the corner of MRE Rd and Hwy 20.

Debbie screenshares the financials for YTD 07/01/2025 to 01/05/2026 and transactions for 12/05/2025 to 01/06/2026. Debbie goes on to explain the months billings. The amount in Citizens Bank is below her threshold of \$1,200.00 and a transfer from our interest-bearing account in LGIP (Local Government Investment Pool) will be done. See detailed information on YTD and Transaction reports. No tax payments were received from Benton Co. We will continue to get more T/O the year as it comes in. Quicken and CPI bills were paid.

**Review of Action items:** and items brought forth from other meetings

**Banking Duties:** Rick went down to Citizens Bank to identify himself and started the process for new signature cards. We need to send them the Benton Co. order for his appointment for Commissioner. Debbie informed Citizens that Joe was to be removed as of 12/31/2025 and Rick to be added. Rick will also get a debit card from Citizens Bank. Debbie removed Joe and added Rick via internet onto the LGIP. Rick informed he will get information from LGIP every time a transfer is done all the Commissioners are e-informed of that information.

**President Responsibilities:** Sandy asks Rick to accept the responsibility of making up the agenda each month. She feels it is a President responsibility to do the agenda every month and she took over that responsibility because it was not getting done in a timely manner during the previous Commissioners tenure. Rick will take back that job and send it out to Debbie and Sandy for input. Sandy will continue to send out notices to MRERD after she receives the agenda from Rick. Rick will add a calendar of events to the agenda for reminders of what we need to focus on.

**Icing contract:** This was discussed with clarification for when the deicer would be administered. It was agreed on by all Commissioners that if there was a big "icing event" then deicer would be administered.

Rick gives a shout out to Sha for her email to thank Sandy for blowing the leaves off the roads. Rick adds his thanks for the culvert log-book work Sandy is doing. Discussion on state of some culverts, as some have been closed off and there are several egresses and exits that are hidden by blackberry bushes. With the up-close inspection it was found that many culverts were in need of clearing out.

**Need of talk with property owner adjoining turnout about cutting down those trees in turnout?:** Rick informs Sandy and Debbie that the trees in question of being cut down in one of the emergency turnouts on Iris were left there intentionally to keep the ground intact and more stable due to the roots of fir growing laterally and oak roots going deep. This prevented having to add a lot of additional rock and soil to the area and potentially a support barrier as we did on Daisy Drive. The Philomath Fire Department signed off on the trees remaining in the turnout. During construction of the turnouts, a dump truck was employed to test the PFD requirements for the weight load limits and compaction and to know that area would not fall away.

**Debbie agrees to make a timeline of duties for the position of Treasurer:** Action Item: Debbie affirms the undertaking of this task.

**Update on Iris ditch repairs and grading (if it was able to be done in Dec.):** This project was postponed. Action Item: Rick will get together with James and review the scope of the work in the next few weeks.

**Culvert Log Book:** Action Item: Sandy is continuing to compile the information.

**Shoulder and ditch repairs on other roads in MRERD continued:** Action Item: This is being done along with the transcription of the culvert information.

**Turnaround project on Tansy:** Action Item: Sandy to contact Barb Hartz for updates on her selling the properties the turnout will potentially be at or giving MRERD the go ahead to get it done before it is sold. Rick to contact Republic services for information on their commitment to give service to the people on Tansy.

**Emergency exit from Tansy to Garret Lane:** Action item: Continue to gather information on this from Barb Hartz and find information on Mosier's.

**Culvert replacement on Columbine near Queen Anne:** This may have another year or more before it could fail, but that is not what we want to happen. Action Item: get this on the "to do list" for research on costs and ability to get done.

**New business:**

**Open Forum:** Rick will send out an email to gather input again from the community for budget time.

**Meeting adjourned:** 7:52