

Mary's River Estates Road District Meeting

Date: September 9, 2025 Zoom meeting hosted Joe

Meeting will be recorded for the purpose of note taking by secretary. Recording will be kept for one year on personal computer and approved written minutes will be kept on website indefinitely.

Attendees: Joe Chambers (President), Sandy Chapman (Secretary), (Debbie Jackson (Treasurer), Community members: Kevin Cornelius, James Rouch, Yvette Spitz, Rick Veronen, Robyn Lillehei.

Call to order: 7:01 PM by Joe

Additions/Deletions to agenda: none

Review of minutes/approval: August 14, 2025 Monthly Meeting Minutes. Changes to spelling of a few words made. [Debbie makes a motion to accept the August Monthly Meeting minutes with those changes. Sandy seconds the motion. Joe: All in favor? Joe, Debbie and Sandy agree, minutes approved.](#)

Financial Report and Mail:

Mail: Debbie received billings for August from K&D. She also filed MRERD Report In Lieu of Audit form for June 30, 2025 with the Secretary of State. With the \$80.00 cost to be seen in the transaction.

Financials: Debbie screenshares the financial record for FY25-26: Financials for Income and Expense by Category YTD 07/01/2025 – 09/09/2025 and Transaction report 08/09/2025 - 09/09/2025.

Interest and tax payments received. August payments to K&D noted. Training reimbursement for Sandy. CPI paid, rate increased to \$23.50. See detailed information on YTD and Transaction report. Still no bill from Knife River for the Daisy Drive projects. [Debbie makes a motion to accept the 08/09/2025 to 09/09/2025 financial statements. Sandy seconds the motion. Joe: All in favor? Joe, Debbie and Sandy agree, financials approved.](#)

Review of Action items:

Review sample ethics policy for approval: Debbie shares the Public Ethics Policy version two edition that has suggestions from Debbie (in bold and highlighted yellow) and Robyn (on side of document). Potential and Actual Conflict of Interest points are discussed. These can be seen in the attached version below. Concern about Actual conflict with the Commissioners voting on tax rates in budget sessions. Open meeting transparency is in affect and does reduce ethics violation potential. There is no way around not affecting our own taxes. Question brought up that this conflict of interest is for expenditures and not collection? Everything will be kept public with all decisions, so there is nothing unknown. Another section on Nepotism and employees of the road district. MRERD does not employ anyone for the district. MRERD hires contractors for certain work needing to be done. MRERD does not own any businesses, equipment or construction. Suggestion to remove/strike this section on nepotism. Suggestion that we replace it with explanation that: MRERD does not employ personnel and operates on a voluntary basis. As per Oregon Revised Statutes...XXXX. Road District Commissioners cannot be compensated. Another topic on Training Requirements for Board Members is discussed. It was agreed to leave it in and say it is best practice to have training despite not falling under the required training for members of governing bodies with expenditures \$1million or greater to complete Public Meeting training. This can be revised as recommendations change in the years ahead. A fourth topic is heading under Statement of Economic Interest: After researching this very carefully on whether MRERD needs to file a statement of economic interest, Debbie says that we do not need to do this. We will have it highlighted that MRERD does not need to do this, but keep the text information as guidance for future Commissioners to see. Debbie had to go to three different places to read the definition and there was not anything relating to Road Districts needing to do this. Entities such as the Governor, Depart of Education County Commissioners and others need to do this, but it does not come down to Road Districts being included. The next topic is Governance of District. We will strike the sentence that says; "The board shall not to the extent possible involve itself in the day-to day operations of the district." The Commissioners are the persons

that do the day-to day operations. Another sentence is stuck through and a statement added that clarifies that operations will be agreed to and arranged at a Road District Meeting. Prohibited Actions is next. This discusses limits of gifts given to Commissioners. This can be in regards to contactors in a competitive situation wanting a contract.

The document will be cleaned up and presented again at the October meeting for final review and approval. Until then, the draft is here for everyone's review.



MRERD Public
Official Ethics policy

Does meeting qualify for more insurance discount. The meeting that Sandy will be going to on the 24th will be qualify for a 2% insurance discount. Along the insurance discount lines. Sandy did the best Practice Survey for SDAO. There is the Ethics on line training through Vector that all the Commissioners need to do to get another 2% discount. We could end up getting 8% discount this year. We need to do this all by November 7th and update the Best Practice Survey.

Daisy Drive pavement review: The crack that opened up between the new and old pavement after the repair on Daisy was done has been sealed very well with crack seal. Another thing that knife river did when they did that job was to pack gravel in the 3-inch drop off from pavement to gravel in the turn around.

Fog Striping: when? The company has not called back for another reschedule.

Sandy to continue to contact the railroad to get the brush removed: The brush is all removed. Yvette adds: except the ones that are in the water. She went down to the river and saw a pile of brush in the river behind the pump house. Sandy will go and take a look to see about the branches.

Update from Rick with Brian Whipple about turn-around project: Rick has examined the area for a turnaround on Tansy. In conjunction with the road width and the ROW (total 60 feet platted) we would need an easement from Barb Hartz for a total of 60-70 feet turn around for emergency and trash vehicles. There is a flag pole lot at the top of Tansy Hill. Applying rock on the end of the driveway of this lot for about 25 feet, then cutting into the adjacent lot about 20 feet would basically give us enough for the turnaround. One question asked is if we should talk to the Philomath Fire Dept. about this for endorsement. **Action item: Joe will talk with the Philomath Fire Dept. about the requirements. Joe and Rick will get together to flag the area in question for the turnaround.**

Update from Joe with Mosier/Hartz about emergency exit project: Joe does not have contact information yet for Hartz or Mosier.

Cleaning out of culvert openings: find contractor: This is not included in the ditch repair for Iris. Sandy has considered going along and seeing how much really needs to be cleaned out and possibly doing it herself. There used to be a culvert committee, we need that but we need more volunteers. **Action item: Sandy to put out email and signs for help in getting information on culverts.**

Rick proposal for the grading and gravel and ditch repair on Iris with James: Rick met with James and has drawn up a statement for work for this. Not all ditches need rock. **Action Item: Rick to mark areas of work for this.** Sandy is concern about the gully next to the pavement at the top uphill right side of Iris/Columbine junction for people driving into it and water eroding it out further. Additional gravel needed there. **Rick to add this to work order.** The culvert on Columbine that has erode out the bottom was also looked at and it was concurred that it would be a culvert replacement. This can hold off for later, but **a work order will be written up so it does not end up being a last-minute event.** Yvette has concern that the shoulder was not filled in with gravel when they did the new pavement repair on MRE Rd. She is concerned it will erode under the pavement. **We will consider what shoulder work needs to be done on MRE Rd. and proceed.**

POA Meeting the 23rd of September at the Vinewood Inn, 6:30 PM in person

Ongoing projects:

Sandy to start looking at the ditches and culverts and start a new log book to tract conditions and repairs needed for them.

Sandy to tag trees that need to be cut back for approval

James will contact Sandy when he is able to take a look at the slope for bank erosion on Daisy

New business:

Open Forum:

Meeting adjourned: 8:25