

Mary's River Estates Road District Meeting
Date: July 10, 2025 Zoom meeting hosted Debbie

Meeting will be recorded for the purpose of note taking by secretary. Recording will be kept for one year on personal computer and approved written minutes will be kept on website indefinitely.

Attendees: Joe Chambers (President) absent, Sandy Chapman (Secretary), (Debbie Jackson (Treasurer), Community members: Kevin Cornelius, (Rick Veronen appeared momentarily to say he was sorry and could not make the meeting) Janet Cornelius joined at the end of meeting.

Call to order: 7:05 by Debbie

Additions/Deletions to agenda: None

Review of minutes/approval: June 12, 2025 Monthly Meeting

No changes to the minutes. **Debbie makes a motion to accept the June 12 Monthly Meeting minutes as written. Sandy seconds the motion. Debbie: All in favor? Debbie and Sandy agree, minutes approved.**

Financial Report and Mail:

Mail: Notice received for ZOOM account coming up for renewal on 08/01/2025 for \$159.90. **Debbie makes a motion to continue to subscribe to the Zoom account. Sandy seconds the motion. Debbie: All in favor? Debbie and Sandy agree, ZOOM account to continue is approved.** This will automatically be paid through Debbie's MRERD debit card. Email billing from K&D for June was received for \$746.25 for each of the Daisy Dr. projects. This was received after Debbie did the final FY24-25 quick books were done. She will adjust the date for it to pull into that FY. Also received was a reminder from SDAO advisory board to send in the annual form that gives them our actual budget and also gives them the roster of the Board Members which Debbie updated and sent this information on.

Debbie screenshares FY24-25 Financials for Income and Expense by Category YTD 07/01/2024 – 06/30/2025 (What shows now will be less related to the adjustments for paying the June billing for K&D) and Transaction report 06/09/2025 - 07/06/2025 (which also will be revised) We paid for the mowing and transferred money from LGIP to Citizens Bank to pay for that. We received more property taxes and received interest on LGIP and CPI. See detailed information on transaction report. At our August meeting we will review and approve the revised YTD 07/01/2024 - 06/30/2025 and transaction report. Debbie will send to Sandy the revised version when she has it done.

Review of Action items:

Debbie will look at the sample ethics policy to see if it applies to us: Debbie reviewed the SDAO sample 5-page ethics policy. The gist of it is an affirmation by the Board Members that we personally as Commissioners intend to follow the Oregon ethics code that we are theoretically following now. Such as not self-dealing, getting paid to do the books would have to be declared each time. Things like: No self-dealing with relatives that would pay ourselves, though we can still vote on the proposal. Basically, we would conduct ourselves in a positive light for the district. Debbie shared the sample policy with Sandy and Joe and we will discuss this in more detail in the August meeting as Joe is traveling and not available for this meeting.

Daisy Drive Update: The Daisy Drive projects are done. They got started June 30 at the Daisy Dr. slope project digging down about 10-12 feet at the side of the road for 42 feet in length. They bottom of the trench was compacted and small rock was compacted before metal baskets were placed end to end and two deep on the bottom and filled with 3-4-inch rock. A second layer of baskets were placed next to the road edge on top of the lower baskets and filled with rock. A road fabric was placed below and around all the baskets. Gravel was placed on top of everything to extend the side of the road edge about 3 feet. The under-the-road culvert from the ditch on the opposite side of the road was extended through the side of basket structure support to drain the runoff that was causing excessive washout of the embankment. On June 30 the cuts were made in the pavement at the end of Daisy and workers started digging out the depressed areas. Large base rock was added and smaller gravel was added on top of that and compacted. The new asphalt was put down yesterday

(July 9). The original area that was marked to be dug out did not include some large cracks that had been filled with crack seal. On June 30, Sandy spoke with the Knife River Job Boss and he called Dan Watson to the site. A discussion about the need to include these cracks and extend the length of the dig to include all the depressed areas was done. Dan agreed that the dig-out should be extended and the cracks included. A work order was written up by Dan and signed by him and Knife River Rep and electronically signed by Sandy, after notifying the other Commissioners of the change to be done. This ended up being just over \$5,000.00 addition to this work. This is covered by contingency in the proposed bids. There is a concern of Sandy about how it looks on the downhill side of the slope project and what the property owners have to look at. Is it a big black wall. **Action item: We shall have to review this with the property owner at the project.**

Fog Striping: We have a new proposal to approve because the one that was given us last year did not include a correct feet calculation for the project. Original was \$2,400.00. With the recalculation of footage \$3,730.00 was added. A discount of \$575.00 was given toward their "miscount". Add in the glass beads and the sweeping prior to the fog lines being painted the new proposal is \$8,120.00. Discussion done on what was budget and we did not budget enough, but we have the money to do the job elsewhere in the budget that is not assigned. **Debbie makes a motion to approve the revised proposal for A-1 Straight line Striping for fog lines with glass beads and sweeping. Sandy seconds the motion. Debbie: all in favor? Commissioners Sandy and Debbie agree and proposal is approved.** The sweeping and fog lines are to be done next week, July 17-18. This includes all paved roads.

Sandy will contact Justin and work on getting a contractor to clean out the culverts. Sandy contacted Justins landscaper and he does not do large scale culvert cleaning. **Action Item: Sandy will continue to work on getting a contractor for this job.**

Action Item: a more in-depth look into other ditches needing repair is to be done. **Action item: Sandy will start looking at the ditches AND culverts and start a new log book to tract conditions and repairs needed for them.**

Debbie brings up that Rick was going to work on a proposal for the grading and gravel and ditch repair on Iris with James.

Joe will try to touch base with Brian Whipple: Postponed until August meeting.

Action item: Debbie to get check book to Sandy. Sandy and Joe to sign checks when bills come in for Daisy projects. Debbie gone until August 4th. Bills to be forwarded to Debbie and she will transfer money from LGIP to citizens for checks to be paid.

New business: None

Open Forum: Input given that everyone may still not know we are a road district. Kevin and Janet were visiting at a development in Redmond OR, that had a sign at the beginning of the road into the development. The sign said: "cost of road maintenance is paid for by those that live here, treat it kindly" Discussion on putting up a sign by the mailboxes to let people know that our roads are also paid for by all the people that live on it.

Meeting adjourned: 7:53 PM