

Mary's River Estates Road District Meeting
Date: May 8, 2025 Zoom meeting hosted Debbie

Meeting will be recorded for the purpose of note taking by secretary. Recording will be kept for one year on personal computer and approved written minutes will be kept on website indefinitely.

Attendees: Joe Chambers (President) absent, Sandy Chapman (Secretary), (Debbie Jackson (Treasurer), Rick Veronen, Kevin Cornelius, Robyn Lillehei

Call to order: 7:10 by Debbie

Additions/Deletions to agenda: Cutting tree at Daisy project; SDAO Best Practices Checklist,
Review of minutes/approval: April 10, 2025. No changes to the minutes. **Debbie makes a motion to accept the minutes as corrected be approved. Sandy seconds the motion. Debbie: All in favor? Commissioners Debbie and Sandy agree, minutes approved.**

Financial Report and Mail:

Mail: Debbie received invoices from K&D for March. Sandy received invoice emails from them for April. Total \$3,177.50 for both projects, both months. Second signature needed on check. **Action Item: Sandy will get together with Debby on Tuesday to sign check.** Best practices information from SDAO for reduction in insurance costs. Among other items to reduce the cost there is an ethics policy to be looked at to see if it applies to the Road District. **Action Item: Debbie will look at the sample policy to see if it applies to us.** There is also an ethics training course on Vector to take and all Commissioners need to do this, a conference to go to and the checklist each for a 2% reduction in insurance cost.

Financials: Debbie screenshares FY24-25 Financials for Income and Expense by Category YTD 07/01/2024 - 05/03/2025 and Transaction report 04/08/2025 - 05/03/2025. We paid for the tree removal and CPI. We received more received interest. See detailed information on transaction report. **Sandy makes a motion to accept the financials report as written. Debbie seconds the motion. Debbie: All in favor? Commissioners, Debbie and Sandy agree, financial report approved.**

Question comes up if we are doing hard drive backups of all the meeting minutes. Yes, Debbie is doing that of all with the information.

Review of Action items:

Fog Striping: Sandy has had contact with A-1 Striping in February and they were out of office. Email gotten from them a few weeks ago asking if we wanted to do it soon. The answer to them was that we are waiting on remediation work to be done from fiber installation and we would contact them when their work would not be ruined. Suggestion offered that we do it as soon as possible because of the tariff situation and possible lack of paint.

Daisy Drive Update: Sandy emailed Dan at K&D and received a reply email that said the contract is with the Contractors (Knife River) for signatures. The contractors will pull the permits and pull together insurance and bonds. The forms for the permits have been sent to them. Dan asked when they receive the signed contracts who do they need to deliver them to for signature (on MRERD side)? Sandy said to mail them if paper, emailed or faxed. Discussion that emailed docu-sign would be the fastest, fax may be costly if there were a lot of pages. **Action Item: If mailed, Sandy to have K&D let us know when it was sent** as there is a delay in receiving mail from them by a couple of weeks.

Sandy adds an agenda item: There is a tree that may need to come down in the are of the Daisy slope project. When asked about the tree a while ago Dan at K&D said it did not need to come down. The property owner called our tree service for an estimate and CPI will cut the power to have the tree felled. Discussion had to make sure with the Engineer if it does need to come down. Concerns that a lot of money is going to cut down trees. Could be cost share options with property owner. **Action Item: Sandy to check back with Dan and Justin about the tree and concerns.**

Update on Remediation Work from Fiber Installation: No information received from Brian at Pioneer about things. Sandy has seen that some work is being done with ditch work on Daisy and some gravel on Iris. Debbie adds there was some ditch work on MRE she saw. Robyn says that there was dump trucks and a grader, and roller on Iris doing work a few weeks back.

New business: none

Open Forum: none

Meeting adjourned at 7:50